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# Horndon-on-the-Hill Society/Community Forum

## Feast & Fayre 29<sup>th</sup> & 30<sup>th</sup> June 2019

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We have pleasure inviting you to our annual Feast & Fayre at Horndon-on-the-Hill. In 2019 we will have a Disney theme. Stallholders are encouraged to enter into the spirit of the Fayre by dressing up and/or presenting their wares in some way that reflects the theme.

The High Road and parts of Mill Lane will be closed to traffic between 9am and 5pm for the Fayre. The Village Hall and Woolmarket will be used on both days of the event. To maintain the vitality of the event, new stalls and new attractions will be introduced and regular stallholders should expect changed locations. Please respect the categories and sizes of pitches when booking; the village does not have turnstiles and these modest charges cover the costs of entertainment to attract visitors and booking of the halls. Categories and charges are as follows:

Group	Description	per 6ft pitch per day
1	Demonstrated crafts without selling or taking of orders	£ Nil
2	Demonstrated crafts with selling and/or taking of orders	£ 15
3	Handmade crafts without demonstration (for example - cards, teddies/dolls, pottery, wooden items etc., but not bought in from a third party and sold on)	£ 20
4	Registered UK Charities. Charity Registration Number must be supplied	£ 15
5	Horndon-on-the-Hill clubs/organisations only	£ 15
6	Face Painting	£ 25
7	Commercial (food, goods other than handmade crafts)	£ 50

### Outside pitches

Stallholders will need to provide their own tables. Outside pitches are generous enough to allow for a standard 3m gazebo to be used although you must allow yourself access to the back of your pitch within your gazebo. All supports, guy ropes and any other equipment must fit within the number of pitches booked.

**Inside pitches** will include single 6 foot (1.8m) table, any other equipment, display stands etc. must fit within the number of pitches booked. Expansion beyond the booked space is not permitted as it will encroach on space allocated to adjacent pitches. Any specific requirements must be specified on the booking form. Gazebos are not allowed on inside pitches.

If in doubt, please contact the Stall Co-ordinator: [stalls.feastandfayre@gmail.com](mailto:stalls.feastandfayre@gmail.com)

### NOTES

- Tables will not available to hire for outside stalls. Stallholders will need to provide their own tables.
- The Village Hall car park will be used for stalls and/or other attractions and will not be available for parking. All performer and stallholder vehicles must be removed to the Recreation Ground, Orsett Road after set-up and before the road closes at 9am. Recreation Ground parking is free to stallholders on production of a stall allocation form.
- It is the responsibility of the stallholder to take away all rubbish/waste from their site at the end of each day. The Feast & Fayre Committee does not have the resource to dispose of empty packing, rubbish or left-overs.
- The organisers reserve the right to refuse a site to any person/s without giving a reason.
- Any stallholders selling food will need to provide appropriate food safety certificates at the time of booking.
- Livestock is not allowed for sale, as a gift or as a prize.

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### BOOKING FORM

Return to: [stalls.feastandfayre@gmail.com](mailto:stalls.feastandfayre@gmail.com) or Stalls Co-ordinator, Millbrook, Mill Lane, Horndon-on-the-Hill, Essex, SS17 8LY

Group	Description	Cost per 6ft pitch per day	Enter number of pitches required (max. 3 per day)		Total Cost £
			Sat	Sun	
1	Demonstrated crafts without selling or order taking	£ Nil			
2	Demonstrated crafts with selling and/or order taking	£ 15			
3	Handmade crafts (without demonstration)	£ 20			
4	Registered UK Charities	£ 15			
5	Horndon-on-the-Hill clubs/organisations only	£ 15			
6	Face Painting	£ 25			
7	Commercial	£50			

Payment to be made by BACS/cheque (please delete as appropriate). Cheques should be made payable to: HOTHSCF (Feast & Fayre). BACS payments to sort code: 20-34-69; account number: 13351238

I would prefer a pitch that is (delete as appropriate)

**Inside / Outside**

I would like an electricity supply (these are limited and rely on the generosity of residents)

**Yes / No**

**Any other requirements?** (We will do our best, but can make no guarantees. Early booking will help.)

**Organisation or Charity Name**

**CRN**

**Brief description of the nature of your pitch, craft, merchandise etc.**

**Contact Name**

**Address**

**Post Code**

**Tel**

**Mobile**

**Email**

**CONDITIONS OF BOOKING** (Important – Please read)

1. I understand that The Horndon on the Hill Society/Community Forum cannot be held responsible for any loss or damage to property, or injury to any person attending the Feast & Fayre.
2. The Horndon on the Hill Society/Community Forum reserves the right to refuse any application for a pitch at the Feast & Fayre without giving a reason.
3. Fees must be paid at time of booking and are not refundable.
4. Forms must be returned to the address at the top of this form.
5. The Feast & Fayre Committee will determine exactly where a stall will be sited. Indoor positions are very limited.
6. 'Jumble' (second-hand clothes etc.) is NOT acceptable.
7. Livestock is not allowed for sale, as a gift or as a prize.
8. The roads will be closed to all vehicles from 9:00 to 17:00. There are no exceptions.
9. No stallholder may organise a raffle at any time during the weekend.
10. Any stallholder selling food will need to provide appropriate food safety certificates at the time of booking.
11. Stallholders are responsible for maintaining a clean area during the weekend and particularly at the end of each day when all rubbish/waste must be taken away from the village by the stallholder. The Feast & Fayre Committee does not have the resource to dispose of a great quantity of rubbish; the bins provided are only for collecting litter from the attending public.

**I HAVE READ THE NOTES ON THE ACCOMPANYING LETTER AND AGREE TO THEM & THE CONDITIONS ABOVE**

Signed.....

Date.....